



Fall Meeting, September 17-18, 2009
Cascade/Cassiar Room, Delta Grand Okanagan Resort
Kelowna, B.C.

MINUTES

PRESENT: K. Adams (Manitoba), G. Ashoughian (Northern B.C.), L. Burrige (Brandon), L. Copeland (Simon Fraser), R. Croft (Royal Roads), J. Duffy (Winnipeg), B. Foley (Vancouver Island), E. Ingles (Alberta) – Friday only, K. Isaac (Fraser Valley) – Chair, K. Ladd (Saskatchewan for V. Williamson), N. Levesque (Thompson Rivers), C. MacDonald (Kwantlen), G. Maslany (Regina), D. Mirau (Concordia), I. Parent (British Columbia), M. Romaniuk (Alberta for E. Ingles) – Thursday only, S. Schafer (Athabasca), A. Slade (COPPUL) – Secretary, M. Swanson (Victoria), M. Westell (Calgary for T. Hickerson).

REGRETS: T. Goshulak (Trinity Western), T. Hickerson (Calgary), E. Ingles (Alberta) – Thursday only, T. Janewski (King's), A. Nussbaumer (Lethbridge), V. Williamson (Saskatchewan).

GUESTS: Denise Koufogiannakis (Alberta) – Thursday PM only, Carol MacDonald (Regina), Karen Williams (University of Minnesota) – Thursday AM only.

1. Call to Order and Introductions

The meeting was called to order at 9:00 AM on September 17. New members, proxy holders and guests were welcomed to the meeting.

2. Approval of the Agenda

Approved by consensus.

3. Approval of the Minutes of March 16-17, 2009

Approved by consensus.

4. Incorporation and Financial Matters

4.1. Motion to accept the resignation of past directors

MOTION: That the Board of Directors of the Council of Prairie and Pacific University Libraries accept the resignation of the following Directors:

Effective December 31, 2008:

Ms. Karen Hunt
Acting University Librarian
University of Winnipeg
515 Portage Avenue
Winnipeg, Manitoba R3B 2E9

Effective January 29, 2009:

Ms. Dana McFarland
University Librarian
Learning Resource Centre
Royal Roads University
2005 Sooke Road
Victoria, British Columbia V9B 5Y2

Effective June 30, 2009:

Dr. Peter Ward
University Librarian *pro tem*
Koerner Library
University of British Columbia
1958 Main Mall
Vancouver, British Columbia V6T 1Z2

Effective July 17, 2009:

Ms. Carol Hixson
University Librarian
University of Regina
Dr. John Archer Library
Regina, Saskatchewan S4S 0A2

Effective July 31, 2009:

Ms. Nancy Black
Acting University Librarian
University of Northern British Columbia
3333 University Way
Prince George, British Columbia V2N 4Z9

Effective August 31, 2009:

Dr. Linda Dietrick
Acting University Librarian
University of Winnipeg
515 Portage Avenue
Winnipeg, Manitoba R3B 2E9

MOVED: L. Burrige

SECONDED: K. Adams

CARRIED

4.2. Motion to accept the appointment of new directors

MOTION: That the Board of Directors of the Council of Prairie and Pacific University Libraries accept the appointment of the following Directors:

Effective January 1, 2009:

Dr. Linda Dietrick
Acting University Librarian
University of Winnipeg
515 Portage Avenue
Winnipeg, Manitoba R3B 2E9

Effective January 30, 2009:

Ms. Rosie Croft
University Librarian
Royal Roads University
2005 Sooke Road
Victoria, British Columbia, V9B 5Y2

Effective April 1, 2009:

Ms. Cathy MacDonald
Dean, Learner Resources
Kwantlen Polytechnic University
12666-72nd Ave
Surrey, BC V3W 2M8

Effective July 1, 2009:

Ms. Ingrid Parent
University Librarian
Irving K. Barber Learning Centre
University of British Columbia
1961 East Mall
Vancouver British Columbia V6T 1Z1

Effective July 18, 2009:

Dr. George Maslany
Library Director
University of Regina
Regina, Saskatchewan S4S 0A2

Effective August 1, 2009:

Ms. Gohar Ashoughian
University Librarian
University of Northern British Columbia
3333 University Way
Prince George, British Columbia V2N 4Z9

Effective September 1, 2009:

Ms. Jane Duffy
University Librarian
University of Winnipeg
515 Portage Avenue
Winnipeg, Manitoba R3B 2E9

MOVED: L. Copeland

SECONDED: M. Swanson

CARRIED

4.3. COPPUL financial statements 2008/09

MOTION: That the financial statements for 2008/09 be approved.

MOVED: C. MacDonald

SECONDED: S. Schafer

CARRIED

L. Copeland abstained.

4.4. Motion to reappoint the accountants for 2009/10

MOTION: That the Board of Directors of the Council of Prairie and Pacific University Libraries reappoint the firm of Crawford Paterson Campbell & McNeill, Chartered Accountants, to prepare the financial statements for 2009/10.

MOVED: B. Foley

SECONDED: M. Swanson

CARRIED

4.5. Budget update

Received for information.

4.6. Appointment / election of the new Vice-chair/Chair-elect

Nominations were received. An election was held. S. Schafer was elected Vice-chair/Chair-elect.

MOTION: That the ballots be destroyed after the count.

MOVED: G. Maslany

SECONDED: L. Burrige

CARRIED

5. Business Arising

5.1. Research methods workshop for librarians

A. Slade outlined the background of the workshop and the action steps to date. Three sessions of the workshop will be held during the week of October 19, 2009. The dates and locations are:

- October 19, in Vancouver
- October 21, in Edmonton
- October 23, in Winnipeg

The workshops have been advertised to COPPUL members in the three provinces and a flyer has been sent to the various COPPUL lists.

It was noted that workshops are being subsidized by COPPUL and are intended for librarians at member libraries. Due to demand, the workshops are not being publicized to non-COPPUL members but, if space is available, individual requests from non-members may be considered on an ad hoc basis.

N. Levesque expressed thanks to the host institutions in the three provinces for co-sponsoring the workshops.

5.2. Internship program proposal

K. Adams presented a proposal for COPPUL to coordinate an internship program. Its purpose would be to recruit new librarians to academic librarianship and provide them with a positive experience in a western Canadian university library.

Discussion followed on whether this is an appropriate time to undertake such a program. The general consensus was that this is a good idea but the timing may not be right. It was agreed that A. Slade would send an email to the Directors list at the end of January asking if members have any positions coming available that would be appropriate for the program. If such positions are on offer, further work will be done to refine the proposal.

ACTION: A. Slade to send an email to the Directors list at the end of January, 2010, asking if members have any positions coming available that would fit the criteria outlined in the internship program proposal document.

5.3. Graduate services symposium

M. Swanson provided background on the proposal and asked for feedback. There was general support for holding a one-day symposium on graduate services. The timing and location were discussed and various options were considered. It was agreed to explore the option of holding the symposium as a CLA preconference in Edmonton in June 2010. M. Romaniuk will contact CLA to determine if this is possible. If it is possible, A. Slade will send an email to the Directors list asking for volunteers to organize the symposium.

ACTION: M. Romaniuk to contact CLA to inquire if COPPUL can hold a one-day symposium on graduate services as a preconference in June 2010.

5.4. Role of the liaison librarian

M. Swanson introduced Karen Williams, University of Minnesota, who gave a presentation titled “Subject Librarian 2.0: Preparing Liaison Librarians for 21st Century Academic Environments.”

The PowerPoint slides from the presentation will be made available in the “Directors Only” section of the COPPUL website.

5.5. Digital curation and preservation

S. Schafer indicated that the Task Group Chair, C. Hixson, has left COPPUL and no further work has been done on the project. It had been recommended at the spring meeting that a task group, comprised of both directors and library staff, be established to identify points of convergence with national initiatives, develop a list of best practices and propose ways of moving forward, in conjunction with CARL and Canadiana.org, to obtain some tangible results.

When asked if there is still interest in this initiative, members expressed general support for the project and indicated they did not want to see it die.

The following institutions volunteered directors and/or staff to join the task group:

- Athabasca – the director
- Alberta – the director or designate and one staff member
- Calgary – the director or designate
- Simon Fraser – one staff member
- UBC – one staff member
- Winnipeg – the director
- Vancouver Island – one staff member

ACTION: A. Slade to send an email to the institutions that volunteered directors or staff for the Digital Curation and Preservation Task Group asking for names and/or confirmation of participation.

5.6. Membership criteria

A revision to the membership criteria in the By-Laws was discussed. The Virtual Western Canada University Library project no longer exists as such and the reference to it in the By-Laws needs to be deleted.

In the discussion, it was agreed that the membership criteria in the By-Laws pertain primarily to continuing membership. However, institutions applying for full membership will be asked to acknowledge the criteria in their letter of application.

MOTION: That the Board of Directors of the Council of Prairie and Pacific University Libraries change By-law 3 (c) under Conditions of Membership from:

The Library supports and participates in the development of the 'Virtual Western Canada University Library'

to:

The Library actively participates in cooperative projects, Corporation Board meetings, committees, task groups and other activities that may be identified from time to time.

MOVED: L. Burrige

SECONDED: K. Adams

CARRIED

There was a “friendly” amendment to modify the grammar in Section 3 (d) in the By-Laws (*the Library continues to pay the annual membership fee.*) Agreed by consensus.

ACTION: A. Slade to change the membership criteria in the By-Laws in accordance with incorporation policies.

5.7. LOCKSS project

D. Koufogiannakis gave a presentation on the LOCKSS project and recommended that the project be continued. The PowerPoint slides from the presentation will be made available in the “Directors Only” section of the COPPUL website.

MOTION: That the LOCKSS Project be declared a success and continue as a COPPUL initiative.

MOVED: K. Adams

SECONDED: L. Burrige

CARRIED

ACTION: The current COPPUL Private LOCKSS Network (PLN) members to confirm via the Steering Committee that they will continue participating in the LOCKSS Project.

In the discussion, there was support for expansion of the project and increased content. It was pointed out that non-participants can contribute content to the Private LOCKSS Network (PLN) but there may be costs involved. A suggestion for a COPPUL subsidy was considered.

ACTION: The PLN Steering Committee (formerly the Implementation Committee) and A. Slade to develop a proposal for use of additional COPPUL funding to support non-participants contributing content to the PLN, and bring the proposal to the spring meeting.

ACTION: A. Slade to send an email to the non-participants in the LOCKSS Project to call for interest in contributing content to the PLN.

K. Isaac expressed thanks to the LOCKSS Implementation Committee members for their work to date on this project.

5.8. Preservation of last print copies

G. Ashoughian introduced K. Ladd who gave a presentation on the results of his study leave to investigate collaborative preservation of print serials. The

PowerPoint slides from the presentation will be made available in the “Directors Only” section of the COPPUL website.

G. Ashoughian then reviewed the general principles in the Discussion Paper prepared by the Task Group on the Disposition of Print Journal Holdings.

In the following discussion, E. Ingles (Alberta) and I. Parent (UBC) confirmed that their libraries would not be discarding their print journal holdings in the foreseeable future and other COPPUL members could proceed with discarding print journals held by those institutions. It was noted that this is only an interim solution for print preservation and a long-term strategy will be needed.

A question was asked about disposal of print journals not held by University of Alberta or University of British Columbia. It was agreed by consensus that COPPUL members would retain any print journals not held at U. of Alberta or UBC until a long-term preservation strategy is implemented for the consortium.

MOTION: That COPPUL endorse the first four general principles in the Discussion Paper prepared by the Task Group on the Disposition of Print Journal Holdings, excluding the detail under the fourth principle.

MOVED: G. Maslany

SECONDED: B. Foley

CARRIED

The principles now read:

1. The basic principle is to ensure that the last copy of a print journal held in the four western provinces is not discarded.
2. The initial focus will be on preservation of last copies of print journal back runs where electronic equivalent is present.
3. The initial focus of COPPUL last copy preservation activities will be on non-Canadian journal titles.
4. A COPPUL Archival Store/Repository should be identified.

ACTION: The Task Group on the Disposition of Print Journal Holdings to continue its work based on the principles approved at the meeting and prepare a proposal for a more in-depth discussion of the topic in the spring of 2010.

K. Isaac expressed thanks to the Task Group members for their work to date on this project.

The issue of a “charter” or agreement to outline policies and procedures for use of a repository was considered.

ACTION: The Task Group on the Disposition of Print Journal Holdings to draft a “charter” or agreement on use of a repository and send it to A. Slade to distribute to the directors for comments.

University of Alberta and University of Regina each volunteered to add a representative to the Task Group.

ACTION: A. Slade to obtain the names of the librarians from University of Alberta and University of Regina who will be joining the Task Group on the Disposition of Print Journal Holdings and convey the information to the Task Group.

A. Slade then raised the issue of endorsement of the document titled “Permanent Conservation of Print Collections in Canada” prepared by representatives of the four regional consortia (COPPUL, OCUL, CREPUQ and CAUL/CBUA). It was agreed that COPPUL can support the Assumptions and Principles sections of the document at this time but needs more time to consider the proposed Plan of Action.

MOTION: That COPPUL accept in principle the Assumptions and Principles in the document titled “Permanent Conservation of Print Collections in Canada.”

MOVED: K. Adams

SECONDED: M. Swanson

CARRIED

6. Reports and Updates

6.1. Capacity Building Task Group report and update

Discussion of the Task Group’s report and proposal was limited because the group’s representative was unable to attend the meeting. It was agreed to postpone consideration of the Next Steps section in the Task Group’s report until the spring meeting.

The proposal on the visiting librarian initiative was reviewed and a number of issues were raised. Until more information can be provided from the task group, it was agreed to support the initiative in principle and defer further discussion until the spring meeting.

MOTION: That COPPUL support in principle the concept of visiting librarians amongst its member institutions and that members make every reasonable effort to accommodate individual requests for visiting privileges.

MOVED: K. Adams

SECONDED: B. Foley

CARRIED

ACTION: A. Slade to forward information on the visiting librarians motion to the various COPPUL lists once the Minutes have been finalized.

ACTION: The Capacity Building Task Group to resubmit its report and proposal, with updates as appropriate, for discussion at the spring meeting.

6.2. Resource discovery update and round table

D. Mirau provided, for new members, a summary of the background to the resource discovery action item, and added a brief update on events.

6.3. CRKN update

Deferred due to time restrictions. A brief update will be provided by email.

6.4. CARL update

Deferred due to time restrictions. A brief update will be provided by email.

6.5. reSearcher update

Received for information.

6.6. Strategic plan update

Due to time restrictions, the strategic plan was not reviewed in detail. A. Slade noted that the next full revision of the plan will be due in 2011. In the meantime, the action items will continue to be monitored and changes made as appropriate.

It was agreed that the following items would not be pursued at this point in the plan:

Under *Information Resources*:

3. Investigate consortium licensing for collection evaluation tools
4. Develop a scholar's toolkit

Under *Research, Teaching and Learning*:

8. Explore a regional institutional repository
10. Investigate shared reference services
11. Explore integrating library resources into course management systems
12. Expand the use of the COPPUL card.

7. Actions and Activities

7.1. Review of the Actions document

Received for information.

7.2. Report of the Executive Director

Received for information.

8. Additional Business

8.1. University of Toronto fees for direct borrowing

The discussion centered on COPPUL's reaction to the University of Toronto's new policy of charging fees to borrowers from other consortia that participate in the Canadian University Reciprocal Borrowing Agreement (CURBA).

It was agreed by consensus that COPPUL members would not change their participation in CURBA as a result of University of Toronto's new policy. A suggestion that COPPUL write a letter to University of Toronto about the policy

change was discussed and deferred until more information is available from OCUL and the other consortia.

9. Future Meetings

The spring 2010 meeting will be held in Calgary, March 18-19. The meeting will start at 9:00 AM on the 18th and end at noon on the 19th. The University of Calgary will host a tour of the library and a reception in the afternoon of the 16th. Details will be provided closer to the time.

The fall 2010 meeting will be held in Winnipeg. The dates are to be determined.

10. Adjournment

The meeting was adjourned at 3:45 PM on September 17th and at 11:59 AM on September 18th.