

**COPPUL Board Meeting
Friday February 21, 2014
by teleconference**

Minutes

Present: J.Bengtson (chair), W.Sgrazzutti, G.Bird (minutes)

Regrets: C.Shepstone

Call to order 2pm (pacific time)

1) Preparation for meeting March 7

The Board reviewed the draft agenda for the COPPUL meeting March 7.

Tom Leonard, University Librarian from University of California at Berkeley, will present about the report on the future of the Berkeley library, 8:30 – 9:30. Link to the report will be sent as background.

Rick Lugg from Sustainable Collections Services will attend 10:30 – noon. L.Crema, Chair of SPAN Management Committee, will also attend this part of the meeting. This item will include a presentation by R.Lugg and a discussion about the shared print archiving landscape, possible directions for SPAN in Phase 3 and beyond. Background documents from SPAN Management Committee will be provided. SPAN Committee is seeking input from directors in order to make decisions about future phases of SPAN.

Strategic framework update—G.Bird will prepare a document providing a mid-term check-in on COPPUL's strategic plan for 2012-2015, including accomplishments and outstanding items for each goal area. Some of the goals in the plan regarding R&D and workforce may require discussion and input from members to make sure we are on track. This item should include time for discussion about the next planning cycle. Current plan was developed at retreat Spring 2012, approved Fall 2012. When should planning begin for the next cycle?

Debrief of March 6 workshop – if there are outcomes or action items arising from the workshop, this will provide an opportunity for directors to discuss them.

Fall COPPUL meeting will be held at MacEwan University in Edmonton, Sept 18-19. Should the meeting be two days or one? If it will be two days, what is the groups' interest in a workshop topic? Directors only, or another "plus one" group? One member has suggested fundraising as a possible focus. Other ideas can be solicited from members.

The Board discussed the respective roles of the Board and members under COPPUL's new governance structure. A document outlining the roles and responsibilities of each will be required to remind members of changes. G.Bird will check in with CARL and other organizations that have recently renewed

under CNFP Act, and will draft a document for discussion. This should be the first agenda item (after T.Leonard presentation), so roles are clear for the day's proceedings.

Reports will be presented from various groups and COPPUL committees and task groups.

2) Preparation for workshop March 6

J.Bengtson provided an update on the agenda for the March 6 workshop. J.Bengtson will confirm a facilitator for "Structures" section, and will send final agenda to G.Bird for distribution to participants by Feb 25. He is also confirming presenters for "Case Studies" section.

Catering, A/V, local shuttles, COPPUL dinner, and other logistics for both days are in hand. G.Bird is working with personnel at UVic and Magnolia Hotel to coordinate.

3) Draft budget 2014/15

Board members discussed the draft budget for 2014/15. The draft budget proposes rolling SPAN revenue and expenses into COPPUL operating budget. A rationale and motion supporting this should be prepared as part of the budget item at the members meeting, as it represents a change from past practice. G.Bird reported on other lines in budget with variance from 2013/14, and answered questions.

4) Other business

No other business.

Meeting adjourned 3pm.