



**Board Meeting**  
**Thursday, January 14, 2016**  
by teleconference

**Minutes**

Present: M.-J. Romaniuk (chair), D. McGugan, B. Braaksma, A. Waller (minutes)

**1. Draft strategic planning directions**

A. Waller presented two new versions of the draft COPPUL strategic directions framework for 2016-2018, versions 3 and 4, with notes on both versions. Version 3 is a stripped down version with a number of changes from the previous versions. Version 4 is a more fulsome document, based on versions 2 and 3. Both versions were discussed in-depth. Version 3 was seen as the preferred version. Many changes recommended, including clarifying the elements that relate to COPPUL members and to COPPUL itself.

**Action:** A. Waller will incorporate the changes discussed in this meeting as well as any sent to him afterwards into a new version for the next board meeting.

**2. Process to appoint a new COPPUL vice-chair**

The board decided to send a message to the coppul list informing the directors of the upcoming change to the board and to call for a director to take the vice-chair position. There was discussion about directors who may be interested.

**Action:** A. Waller will send a message to the coppul list about the upcoming change to the board and calling for a director to take the vice-chair position.

### **3. Spring meeting update**

A. Waller presented an update on various elements of the spring COPPUL directors meeting, March 3-4 at the University of Victoria, including a meeting with the Canadiana board and presentations from Chuck Humphrey, Portage director, and Clare Appavoo, CRKN executive director.

**Action:** M-.J. Romaniuk will talk with T. Hickerson, University of Calgary, about a possible meeting with the WestVAC group on March 3 or 4.

### **4. Banking update**

Recent problems with the COPPUL account at TD Canada Trust have been ameliorated though issues remain.

**Action:** A. Waller will continue to look into what other banks can offer COPPUL. He will also investigate what other Canadian library consortia do in terms of signing authority.

### **5. Draft 2016/2017 budget**

A. Waller presented a first version of a budget for 2016-2017 along with a year-to-date budget and a March 31 estimated budget for 2015-2016. The board passed along comments and suggestions to improve the document.

**Action:** A. Waller will continue to revise the draft budget before the March directors meeting.

### **6. Other business**

The board talked about possible activities for the COPPUL 25<sup>th</sup> anniversary in 2016. The board asked that the 25<sup>th</sup> anniversary be added to the agenda for the March 4 directors meeting.

The competition for the licensing coordinator position was briefly discussed. A. Waller has received two applications already and has had very good discussions with other interested individuals. D. McGugan volunteered to be on the interview committee.

### **7. Next meeting**

Monday, January 25, 2016, 2 pm MT/3 pm CT