



**Board Meeting
Tuesday June 24, 2014 by teleconference**

MINUTES

Present: J.Bengtson, W.Sgrazzutti, C.Shepstone, G.Bird (minutes)

1) Recruitment of Executive Director

J.Bengtson provided an update on recruitment for the Executive Director position. The posting is out with a closing date of August 1. Two additional library directors will serve on the selection committee (V.Williamson, K.Isaac). Preferred start date will be October 1, and ideally the successful candidate will attend the COPPUL meetings in Edmonton Sept 18-19.

2) Agenda for Fall COPPUL meeting

Meetings will be held at MacEwan University. MacEwan Library is assisting with local arrangements. G.Bird is working with a group of volunteers from several member libraries to develop the program for the Directors Plus One workshop on Indigenous Initiatives on September 18.

A draft agenda for the business meeting and AGM on September 19 was distributed and discussed, including the following points:

- Introduce new ED or provide recruitment update
- Compulsory business items for AGM: approval of financial statements, budget update and re-appointment of auditor
- Election of a one-year Director to replace C.Shepstone whose term on the Board will be ending. A nomination should be lined up in advance of the meeting.
- SPAN Management Committee will bring a proposal for an opt-in monograph project; an early draft of the proposal was considered by the Board, any feedback can be sent to G.Bird; response date will be mid-October
- Digital Preservation Working Group will bring a proposal for an expanded distributed digital preservation network, arising out of their working meeting May 30; the Board agreed it would be helpful to have a member of the DPWG to present, provide rationale, and answer questions; response date will be late October
- Report from first year of Archivematica service, and outline options for new members to join
- Debrief Plus One workshop from previous day and decide on action items

- There is room on the agenda for one or two more substantive items; this could be a speaker from HathiTrust to talk about membership options for COPPUL Libraries, including consortial options and implication of the Canadian copyright environment for COPPUL members joining HathiTrust; another possibility is follow up from workplace survey that arose out of March 2014 meeting

ACTION: G.Bird to follow up on workforce survey with V.Williamson, develop survey and compile report, determine next steps

The agenda will include a clear indication of which items are for discussion, decision, or for information only.

Next meeting dates: Spring COPPUL meeting will be in Vancouver in March 2015. The date should be booked to announce at Fall meeting.

ACTION: G.Bird will circulate possible dates for Board to consider.

Fall 2015 meeting will include regular business, AGM, and retreat on next COPPUL Strategic Plan (current plan is 2012 – 2015).