COPPUL Scholarly Communications Working Group
Wednesday, May 10, 2017: 9AM PST, 10AM MST/CST, 11AM CDT

- **Present:** Robyn, Elaine, Kathy, Rob, Kristina, Carmen
- **Regrets:** Patty

Minutes

1. **Approval of Agenda**

2. **Approval of Minutes from February 8, 2017**

3. **Business Arising**
   a. **Working Group members:**
      i. Reviewed current member terms
      ii. Vacancies: Saskatchewan; 1 other.
      Action: Robyn will confirm term with Patty. Will work with Kristina to put out a call for new members nominated by the directors and approved by the board with working group recommendation in accordance with the TOR.

   b. **Listserv**
   Interest in keeping this going very low. Alternative communication methods include: ACRL-run schol comm listserv, CARL schol comm listserv, Open Con community calls, and the Canadian schol comm workers slack channel (email Leah at leahv@ualberta.ca or Sonya at sonya.betz@ualberta.ca for access).
   Action: Robyn will look into having the listserv taken down. Will add alternate listservs and communication tools above to website.

4. **New Business**
   a. **2017/2018 Work Plan** (see Appendix A)
      - Proposal 1: Best Practices Reports
      Members agreed to give this a try for the coming year.
      Action: Topics to be decided when finalizing work plan ahead of the fall.
      - Proposal 2: Webinar Support
      Members agreed to propose that we discontinue hosting webinars in favour of putting that money ($2000/yr) towards an in-person event pending approval of the COPPUL Board May 31.
      Action: If approved, Robyn will send out communication that this funding opportunity for webinar support has been discontinued but will also post info on SCWG website about free hosting options and archiving opportunities along with maintaining a list of talks on the site.

- Proposal 3: Regional Training Day
  Members were in support of such an event. In favour of having it move provinces. Would like it as open to everyone as possible. Suggestion was to open it up to COPPUL members first and then others if space available (including public library staff).
  Action: Robyn and Kristina will work on revising proposal. Members will have opportunity to provide feedback by May 23. Will then go to COPPUL Board meeting May 31. ✓
  Action: Kristina will put this proposal on the COPPUL Board agenda for May 31. ✓
- Proposal 4: Add blog & other current awareness info to WordPress site https://coppulscwg.wordpress.com
  Members willing to give this a try.
  Action: Robyn will set up the WordPress site with a blog and give everyone Editor access. The group will put together posting guidelines and a blog editor schedule at a future meeting ahead of Fall 2017.
- Discussion: Are open education resources within the scope of this group? Group agreed that OERs do have overlap with scholarly communications, and will integrate OER-relevant topics into activities and discussions as appropriate and on a case-by-case basis.
- Other workplan ideas?
  Members agreed this is more than enough for next year.

b. **Review Terms of Reference**
   Action: Robyn will send TORs out for feedback ahead of May 23. Will go to the Board for May 31 meeting. ✓
   Action: Kristina will review TORs in context of other COPPUL TORs and add revised document to May 31 Board agenda. ✓
   - Consider changing provincial member requirement.
   - Members agreed to having terms start and end at the same time each year. If approved will discuss new end dates at next meeting.

c. **Review SCWG COPPUL website contest**
   Action: Members will provide feedback by next meeting. ✓

5. **Other Business**
   None.

6. **Next meeting / Meeting schedule for 2017/2018**
   Action: Robyn will send out Doodle poll for a meeting sometime June 5-7. At that meeting members will decide upon a standing meeting to be held at the same time each month for 2017/2018. ✓

Appendix A - *SCWG 2017/2018 Work Plan Proposals*
* To be submitted for approval by COPPUL Board (as appropriate), and Directors at Fall 2017 meeting

Proposal 1: Reports on Best Practices
SCWG members will work collaboratively to compile 1-2 brief research reports annually on topics relevant to COPPUL member libraries and scholarly communications practitioners. Reports will be no longer than 3 pages, and will contain information on current local practices, "best"/recommended practices, and future considerations. Upon completion, reports will be shared with COPPUL Directors and posted to the SCWG website no later than June 30 of each year. Possible topics might include:

- Collection development support for emerging open access publications that have adopted a "flipped" subscription model.
- Staffing needs for institutional repositories.
- The case for (or against) consortial repositories.
- Library support for preprint servers.
- Implementing open access mandates.
- The future of open access author funds.
- Staffing and resource needs for library publishing services.
- The role of liaison librarians in scholarly communications services.

Proposal 2: OA Week Webinar support
The SCWG will provide information on its website about free/low-cost webcast software and repository archiving options for recordings of webinars (e.g., YouTube broadcasting, BlackBoard Collaborate Ultra; University of Alberta and UBC as repository hosts) while continuing to maintain a list of past and future OA Week webinar recordings hosted by COPPUL institutions. Question: Do we want to propose that we continue funding webinars or could some (or all) of that money go to an event instead? See Proposal 3.

Proposal 3: Annual Regional Training Day
There is currently no recurring conference or workshop in Canada, let alone the western provinces, that brings library staff together to provide educational opportunities and networking directly related to scholarly communications. A recent report reflecting on the National Institutional Repository Managers Meeting held in Ottawa on November 9, 2016 draws attention to this gap. As such, the SCWG proposes that we host a one-day workshop annually in late May or early June. Each workshop would feature practitioners and academics at the invite of the SCWG to lead sessions on topics and issues of broad importance and practical value among academic library staff working in a variety of areas. Session topics might include:

- What is ORCID and why does it matter?
- An Introduction to Open Journal System (v. 3)
- Talking to faculty about IRs

- Publishing Meets Copyright Literacy
- Research Metrics Support for Faculty Applying for Grants & Tenure
- Hosting and Supporting Student Journals
- Library Support for Open Access Book Publishing
- Finding and evaluating OA journals/Life After Beall's List
- Faculty Panel: Why Do You Publish Where You Publish?
- The Ins and Outs of OA Mandates
- Open Access Week Event Planning

The event would alternate provinces each year (BC, AB, SK, MB), and would be open to staff at all COPPUL institutions* with the intentions of creating and fostering local communities of practice and increasing awareness of schol comm issues and developments. It would be capped at 40-50 people depending on space availability at hosting institutions, with a video-conferencing option for those not able to attend in person where possible. A 1-2 page take-away report from each event would be shared with Directors and posted to the SCWG website along with workshop materials (PPTs, handouts).
*Question: Could we include affiliate members? What about non-COPPUL institutions and MLIS/lib tech students?

Optional costs (not to exceed $1500): Lunch, coffee breaks, invited speaker gifts $10-$20 each, name badge holders.

Proposal 4: Add blog & other current awareness info on WordPress site
- Add a blog to the homepage of the [SCWG WordPress site](). Each month one SCWG member is responsible for posting at least 2 blog posts on something relevant to scholarly communications and COPPUL member library staff.
- Add information on the website about existing schol comm channels like [CARL]() and [ACRL]()-run schol comm listservs, [Open Con community calls](), and the Canadian schol comm workers [slack channel]() to encourage broader participation in these forums.

Appendix B - *SCWG COPPUL website content suggested edits*

Scholarly Communications Working Group

The COPPUL Scholarly Communications Working Group (SCWG) is charged with conducting research into areas of scholarly communications, and making recommendations to the COPPUL Directors for supporting these activities. The SCWG also engages scholarly communication practitioners at COPPUL institutions in a community of practice for networking and relevant continuing education.

To learn more about the SCWG and its activities:

- View the SCWG Terms of Reference
- Visit the SCWG website *and blog*
- Join COPPUL's Scholarly Communication discussion listserv (coppul-scholcom) by emailing your request to the COPPUL office.

Current COPPUL Scholarly Communications Working Group members:

- Patty Gallilee (Simon Fraser University)
- Kathy Gaynor (Thompson Rivers University)
- Robyn Hall (MacEwan University), Chair
- Elaine Fabbro (Athabasca University), COPPUL director representative
- Carmen Kazakoff-Lane (Brandon University)
- Rob Tiessen (University of Calgary)

Last Updated: [ADD DATE]